

ANNUAL REORGANIZATION MEETING
AGENDA

A. CALL TO ORDER - CLERK OF THE BOARD OF EDUCATION

B. ADMINISTRATION OF OATH OF OFFICE - Mike Boice and Terence Johnson

C. ELECTION OF OFFICERS:

1. President of the Board
2. Vice-President of the Board
3. Administration of Oath to Elected Officers

D. APPOINTMENT OF OFFICERS:

1. District Treasurer - Greg Beall
2. Deputy Treasurer - Milissa Bruno
3. Clerk of the Board - Robert Chakar
4. Tax Collector - Diane Mohar
5. Internal Claims Auditors - ONC BOCES Shared Business Office
6. Administration of Oath to Appointed Officers

E. OTHER APPOINTMENTS:

1. School Physician - To Be Determined
2. School Attorney - Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP and Girvin & Ferlazzo
3. Central Treasurer, Extra Classroom Activity Account - Milissa Bruno
4. Deputy Central Treasurer, Extra Classroom Activity Account - Beth E. Teuber
5. District Auditors - Raymond G. Preusser, CPA, PC
6. Records Management Officer - Beth E. Teuber
7. Board of Registration: Beth E. Teuber, Teresa Goodchild & Ruth Storey
8. Election Inspectors: Milissa Bruno, Patricia Connell,
9. Attendance Officer - Elizabeth DeBella
10. Civil Rights Compliance Officer - Laura Norris & Joy Holden
11. DASA & Title IX Coordinator - Jeremey Marks
12. CSE Chairperson - Joy Holden
13. CSE/CPSE Committee - 1 Gen Ed Teacher, 1 Sp Ed Teacher & Psychologist

F. DESIGNATIONS:

1. Official Bank Depository - NBT as the Custodial Bank to a maximum of twenty million dollars
2. Investment Bank Depositories - As Per the Investment Policy
3. Official Newspaper - The Daily Star
4. Regular Monthly Meetings - 3rd Wednesday of Every Month
2nd Wednesday in November, 2nd Wednesday in February & 2nd Wednesday in April

G. AUTHORIZATIONS:

1. Person to Certify Payrolls - Robert Chakar
2. School Purchasing Agent - Robert Chakar
3. Attendance at Conferences - Robert Chakar
4. CASEBP Designee - Robert Chakar Alternate - Beth E. Teuber
5. Authorization to Establish Petty Cash Funds
 - Treasurer - \$100 Tax Collector - \$100
 - Central Treasurer - \$50 Activity Fund - \$100
 - Cafeteria - \$100
6. Designation of Authorized Signature on Checks, Conduct On-Line Banking and Make Wire Transfers
 - Greg Beall, Milissa Bruno or ONC BOCES Shared Business Office

G. AUTHORIZATIONS (Continued):

7. Designation of Authorized Signature on Extra Classroom Account Checks
Milissa Bruno or Beth E. Teuber
8. Authorization to Make Budget Transfers - Robert Chakar
9. Authorize a Board Member to Represent MCS on the East Branch Flood Commission - Mike Boice

H. BONDING OF PERSONNEL:

1. Treasurer - \$100,000
2. Deputy Treasurer - \$100,000
3. District Tax Collector - \$100,000
4. Central Treasurer, Activity Fund - \$100,000
5. Internal Claims Auditors - \$100,000
6. Account Clerk - \$100,000

I. OTHER ITEMS:

1. Readopt All Policies in Effect During Previous School Year
2. Establish Mileage Reimbursement Rate (IRS rate presently \$0.58/mile subject to change.
If first the school vehicle is not available, the employee may use their own vehicle at the IRS rate; however, if they refuse the school vehicle, reimbursement will only be at one-half the IRS rate.

J. COMMENTS

1. From the Board of Education
2. From the Superintendent
3. From the Public

K. ROUTINE BUSINESS

1. Audit Warrants - #099 - #0103

L. NEW BUSINESS

Personnel

1. ACT on Class of 2023 Class Advisors - Jen Clark & Chad Richards
2. ACT on Teen Institute Advisor - Kristin Vignona
4. ACT on Crop Site Coordinator - Khristen Balcom

Other

1. ACT on CSE Recommendations

M. EXECUTIVE SESSION

N. COMMENTS

O. ADJOURNMENT