

BOARD OF EDUCATION

09/21/22

The Regular Meeting of the Board of Education of the Margaretville Central School District was held on Wednesday, September 21, 2022 in the Board Room.

Members Present: Doris Warner, Matthew Steen, Andrea Cahill & Kent Brown. Absent: Marc Osterweil

ROLL CALL

Others Present: Michelle Osterhoudt (Superintendent), Laura H. Norris (Building Principal, Via Zoom) Beth E. Teuber (Clerk & Secretary) Joy Holden (Administrator) Jeremy Marks (PreK-6 Principal)

At 5:04PM, President Warner called the meeting to order.

CALL TO ORDER

Mrs. Osterhoudt commented that the opening of school went well. Admin team has met. Looking into the NYSEDA Grant for our energy savings. The cold and flu season is upon us and want to stress the importance of good hygiene. Superintendent Osterhoudt went to the NYSCOSS Conference and met Betty Rosa the commissioner of New York in which was very exciting for her.

COMMENTS FROM THE ACTING SUPERINTENDENT

IT WAS MOVED by Mr. Steen, seconded by Mr. Brown to approve the Minutes from 08/17/22. Motion carried unanimously.

APPROVAL OF MINUTES

Treasurer's Report was not available this Month to Approve.

TREASURER'S REPORT

The Board audited the Warrants and Reviewed the Internal Claim Auditor's Reports for Warrants #0009-00015.

WARRANTS

Policy - The Committee met on August 22, 2022. They planned on discussing the Code of Conduct but there was not any Administrators present to advise the committee on the current practices. Next meeting will be on October 17, 2022 at 4PM where they will work through the 8000.

**REPORTS
POLICY**

Facilities - Mr. Marks spoke with Siemen's and they will be meeting with the Board of Education on October 19, 2022 at 3PM in the Board Room. Mr. Marks also gave an update on the Telephone System with MTC. MTC is reviewing the number of extensions necessary for the upgrade. They are also reviewing the current active voice and fax lines that service the school campus. They will be discussing upgrade options for the PA system with the Administration. That feedback will be reviewed by the MTC team internally and then they will present an installation proposal and billing estimate for the entire project. Along with the new system we will have a support agreement that will cover both the PA and the phone services.

FACILITIES

Mrs. Osterhoudt provided the Board with the Quarterly Fund Balance, Reserves, General Fund Revenues and Expenditures.

QUARTERLY FUND BALANCE, RESERVES - MICHELLE OSTERHOUDT

The Board received the enrollment report as of 09/12/22 - 337 students (323 in-district + 11.5 in BOCES + 1 in Gilboa, 1 in Cobleskill, .5 in Milford BOCES & 1 in Oneonta BOCES).

ENROLLMENT

Ms. Norris updated the Board on the opening of the school year. We are open she stated. She spoke on the NYS Data - She will review the PD details at the next meeting. Some are positive and some need work. Open house is October 6, 2022. Brittany Triebe (Guidance Counselor) and myself have set up the College Visits for our 10th and 11th grade students. This trip will be November 7, 2022. The colleges we hope to visit are Cobleskill, Siena, St. Rose and Hudson Community College. Looking forward to a good year.

**SCHOOL PROGRESS UPDATE
LAURA NORRIS**

Ms. Norris gave a brief update on the ARP grants. Rosanne O'Connor's on board and seeing students regularly. Programs that we are implementing this year are AP US History and AP English. Three teachers will be trained next summer for AP classes. We implemented the Summer Enrichment programs this summer and it went very well. Still working on the ELL Satellite program. OT and Speech are already on board. Next step is the Tech Component. Working on State Reports. State is coming on site to do a desk Audit for our ARP Funds.

**ARP UDATE
LAURA NORRIS**

IT WAS MOVED by Mr. Brown, seconded by Mr. Steen

Approve Stacey Hill as the Class of 2024 Co Advisor for the 2022-23 School Year.

Approve Jen Sands as the Class of 2024 Co Advisor for the 2022-23 School Year.

Approve Dove Karn as the Arts in Education Advisor for the 2022-23 School Year.

Approve Dove Karn as the Outdoor Club Advisor for the 2022-23 School Year.

Motions carried unanimously.

Approve Stephanie Torres as the Substitute CROP Site Coordinator for the 2022-23 School Year. Motion carried unanimously.

IT WAS MOVED by Mr. Steen, seconded by Mr. Brown

"RESOLVED, that the Board of Education of the Margaretville Central School District, upon the recommendation of the Superintendent of Schools, does hereby accept the resignation of Stephanie Torres from her position of Aide effective August 30, 2022."

"RESOLVED that the Board of Education of the Margaretville Central School District, pursuant to Section 4.5 of the Rules and Regulations of the Civil Service Law, upon the recommendation of the Superintendent of Schools, does hereby appoint Stephanie Torres to the position of LTA to carry out the duties of the position as set forth in the New York State Civil Service Laws and or Rules for a probationary period of six months to commence 09/01/22 and expire on 02/28/23 at a salary of \$19,780 for the 2022-23 school year." Motions carried unanimously.

IT WAS MOVED by Mr. Brown, seconded by Mr. Steen

"RESOLVED that the Board of Education of the Margaretville Central School District, pursuant to Section 4.5 of the Rules and Regulations of the Civil Service Law, upon the recommendation of the Superintendent of Schools, does hereby appoint Shyana Balcom to the position of Aide to carry out the duties of the position as set forth in the New York State Civil Service Laws and or Rules for a probationary period of six months to commence 09/01/22 and expire on 02/28/23 at a salary of \$18,330 for the 2022-23 school year."

"RESOLVED that the Board of Education of the Margaretville Central School District, pursuant to Section 4.5 of the Rules and Regulations of the Civil Service Law, upon the recommendation of the Superintendent of Schools, does hereby appoint Catherine Camillone to the position of Aide to carry out the duties of the position as set forth in the New York State Civil Service Laws and or Rules for a probationary period of six months to commence 09/01/22 and expire on 02/28/23 at a salary of \$18,330 for the 2022-23 school year."

Approve Dorothy Rose as a Substitute Teacher for the 2022-23 School Year.

Approve Sue Allen as a Substitute Teacher for the 2022-23 School Year.

Approve Sally Simon as a Substitute Teacher for the 2022-23 School Year.

Approve Heather Witte as a Substitute Teacher for the 2022-23 School Year.

Approve Lore Todd as a Substitute Food Service Helper for the 2022-23 School Year.

Approve Christopher Heintl as a Substitute Aide for the 2022-23 School Year.

Approve Elizabeth Vlahakis as a Substitute Teacher for the 2022-23 School Year. Motions carried unanimously.

PERSONNEL

**CLASS OF 2024 CO
ADVISOR
STACEY HILL**

**CLASS OF 2024 CO-
ADVISOR
JEN SANDS**

**ARTS IN EDUCATION
ADVISOR
DOVE KARN**

**OUTDOOR CLUB
ADVISOR
DOVE KARN**

**SUBSTITUTE CROP
SITE COORDINATOR
STEPH TORRES**

**RESIGNATION OF
AIDE
STEPHANIE TORRES**

**PROBATIONARY
APPOINTMENT OF
LTA
STEPHANIE TORRES**

**PROBATIONARY
APPOINTMENT OF
AIDE
SHYANA BALCOM**

**PROBATIONARY
APPOINTMENT OF
AIDE
CATHERINE
CAMILLONE**

**SUBSTITUTE
TEACHER
DOROTHY ROSE**

**SUBSTITUTE
TEACHER
SUE ALLEN**

**SUBSTITTE TEACHER
SALLY SIMON**

**SUBSTITUTE
TEACHER
HEATHER WITTE**

**SUBSTITUTE FOOD
SERVICE HELPER
LORE TODD**

**SUBSTITUTE AIDE
CHRIS HEINL**

**SUBSTITUTE
TEACHER
ELIZABETH VLAHAKIS**

IT WAS MOVED by Mr. Brown, seconded by Mrs. Cahill to Approve the MOA for School Psychologist Courtney Fairbairn for the 2022-23 School Year. Motion carried unanimously.

**MOA-COURTNEY
FAIRBAIRN**

IT WAS MOVED by Mr. Steen, seconded by Mr. Brown

Approve the Salary Adjustment MOA for Danielle Fronckowiak for the 2022-23 School Year.

**MOA SALARY
ADJUSTMENT
DANIELLE
FRONCKOWIAK**

Approve the Salary Adjustment MOA for Beth Teuber for the 2022-2025 School Year's. Motions carried unanimously.

**MOA SALARY
ADJUSTMENT
BETH TEUBER**

IT WAS MOVED by Mr. Steen, seconded by Mr. Brown

Approve the 2022-23 Teacher Mentors - Brenda Geehrer Todd (Speech) - Adriana Bregman, Elizabeth Tanzer - (Social Studies) - Timothy Joedicke, Linda Pesa (OT) - Heather Thomson, and Amanda Wells - (Science) - Christopher Cassano. Motion carried unanimously.

MENTORS

IT WAS MOVED by Mr. Brown, seconded by Mr. Steen to Approve the Communication Coordinator Stipend from \$3500 to \$15,000 a year for the 2022-23 School Year. Motion carried unanimously.

**COMMUNICATION
COORDINATOR
STIPEND
JULIA MARKS**

IT WAS MOVED by Mr. Brown, seconded by Mr. Steen

"RESOLVED, that the Board of Education of the Margaretville Central School District, upon the recommendation of the Superintendent of Schools, does hereby accept the resignation of Rebecca McDermott from her position of Food Service Helper effective September 30, 2022."

**RESIGNATION OF
FOOD SERVICE
HELPER
REBECCA
MCDERMOTT**

"RESOLVED that the Board of Education of the Margaretville Central School District, pursuant to Section 4.5 of the Rules and Regulations of the Civil Service Law, upon the recommendation of the Superintendent of Schools, does hereby appoint Rebecca McDermott to the position of Cook to carry out the duties of the position as set forth in the New York State Civil Service Laws and or Rules for a probationary period of six months to commence 10/01/22 and expire on 03/31/23 at a salary of \$24,000 pro rated for the 2022-23 school year." Motions carried unanimously.

**PROBATIONARY
APPOINTMENT OF
COOK
REBECCA
MCDERMOTT**

IT WAS MOVED by Mr. Steen, seconded by Mr. Brown

Approve the JUUL Agreement between Margaretville Central School and Raina Corbine for a period of six months from December 31, 2022 until June 30, 2023. Motion carried unanimously.

**JUUL AGREEMENT
BETWEEN MCS AND
RAINA CORBINE
OTHER**

IT WAS MOVED by Mr. Steen, seconded by Mr. Brown to Approve the CSE Recommendations as presented. Motion carried unanimously.

**CSE
RECOMMENDATIONS**

IT WAS MOVED by Mr. Steen, seconded by Mrs. Cahill to Approve the sale of the 2012 Dodge Caravan. Motion carried unanimously.

**2012 DODGE
CARAVAN**

IT WAS MOVED by Mr. Brown, seconded by Mr. Steen

Approve the Transportation Agreement between Margaretville Central School and Roxbury Central School for the 2022-23 School Year.

**TRANSPORTATION
AGREEMENT
BETWEEN MCS & RCS**

Approve the Transportation Agreement between Margaretville Central School and Hunter Tannersville School District for the 2022-23 School Year. Motions carried unanimously.

**TRANSPORTATION
AGREEMENT
BETWEEN MCS &
HTCS**

IT WAS MOVED by Mr. Steen, seconded by Mr. Brown to Approve the District Wide Level Safety Plan for the 2022-23 School Year. Motion carried unanimously.

**DISTRICT WIDE
LEVEL SAFETY PLAN**

The Board discussed Public Comments at our Board of Education Meetings. Mrs. Warner commented that NYSSBA has a Public Comment Guide on their Website to take a look at. The Board would like a sign in sheet for the public so they can reply to that particular comment by either responding by email or at the next Board Meeting. The Board also discussed adopting a limit on how many comments per meeting and a time limit.

**PUBLIC COMMENT
DISCUSSION**

IT WAS MOVED by Mr. Steen, seconded by Mr. Brown to move into Executive Session at 6:06 PM to discuss the Building Level Emergency Response Plan and the performance of specific personnel.

EXECUTIVE SESSION

IT WAS MOVED by Mr. Brown, seconded by Mr. Steen to resume the regular meeting at 8:10 PM.

IT WAS MOVED by Mr. Brown, seconded by Mr. Steen to Approve the Building Level Emergency Response Plan for the 2022-23 School Year. Motion carried unanimously.

**BUILDING LEVEL
EMERGENCY
RESPONSE PLAN**

IT WAS MOVED by Mr. Steen, seconded by Mr. Brown to adjourn the meeting at 8:12PM. Motion carried unanimously.

Approved: 10/19/22
Clerk: Brian E. Jensen