

## BOARD OF EDUCATION REORGANIZATION MEETING

7/7/21

The Annual Reorganization Meeting of the Board of Education of the Margaretville Central School District was held on Wednesday, July 7, 2021 in the School Cafeteria.

Members Present: Mike Boice, Kent Brown, Marc Osterweil, Matthew Steen and Doris Warner. Mr. Osterweil entered the meeting via videoconferencing at 5:08PM. **ROLL CALL**

Others Present: Robert Chakar (Superintendent), Beth Teuber (Secretary To Superintendent & Clerk), Joy Holden (CSE Chair), and Laura Norris (Building Principal)

At 5:00PM, Clerk Teuber called the meeting to order. **CALL TO ORDER**

The Oath of Office was administered to elected Board Member, Kent Brown & Matthew Steen. The Oath of Office was administered to re elected Board Member, Marc Osterweil at 10:30AM on July 8, 2021. **OATH OF OFFICE**

The Clerk asked for nominations for Board President.

Mr. Brown nominated Mrs. Warner as President, seconded by Mr. Boice. A vote was called for and all were in favor. The Oath of Office was administered to the President. **PRESIDENT WARNER**

President Warner asked for nominations for Board Vice-President. Mr. Boice nominated Mr. Osterweil, Mr. Brown seconded. No other nominations were made. A vote was called for and all were in favor. The Oath of Office was administered to the Vice-President. **VICE-PRESIDENT OSTERWEIL**

**IT WAS MOVED** by Mr. Boice, seconded by Mr. Steen

Appoint Greg Beall as District Treasurer for the 2021-22 School year. **APPOINTMENT OF OFFICERS**

Appoint the following officers for the 2021-22 school year:

Deputy Treasurer - Milissa Bruno Tax Collector - Karina Santos

Internal Claims Auditor - ONC BOCES Shared Business Office

Beth Teuber as Clerk of the Board for the 2021-22 school year.

Motions carried unanimously. The Oaths of Office were administered to the appointed officers. **OATHS OF OFFICE**

**IT WAS MOVED** by Mr. Brown, seconded by Mr. Boice to make the following appointments for the 2021-22 school year: **APPOINTMENTS**

School Physician - Westchester Medical Center Advanced Physician Services

School Attorney - Hogan, Sarzynski, Lynch, DeWind & Gregory, & Girvin & Ferlazzo

Central Treasurer, Activity Account - Milissa Bruno

Deputy Central Treasurer, Activity Account - Beth E. Teuber

District Auditors - Mostert, Manzanero & Scott, LLP

Records Management Officer - Beth E. Teuber

Board of Registration: Beth E. Teuber, Teresa Goodchild & Ruth Storey

Election Inspectors: Milissa Bruno, Pat Connell & Danielle Fronckowiak

Attendance Officer - ToniAnn Forcaretta

Civil Rights Compliance Officer - Laura Norris & Joy Holden

DASA & Title IX Coordinator - Jeremy Marks

CSE Chairperson - Joy Holden

Motions carried unanimously

**IT WAS MOVED** by Mr. Brown, seconded by Mr. Boice to make the following appointment for the 2021-22 school year:

CSE/CPSE Committee - 1 Gen Ed Teacher, 1 Sp Ed Teacher & Psychologist

Motion carried unanimously.

**IT WAS MOVED** by Mr. Brown, seconded by Mr. Steen to designate the following for the 2021-22 school year:

Official Bank Depository - NBT as Custodial Bank to a maximum of twenty million

Investment Bank Depositories - As Per the Investment Policy - NYLAF

Motions carried unanimously

**IT WAS MOVED** by Mr. Boice, seconded by Mr. Brown to designate the following for the 2021-22 school year:

Official Newspaper - The Daily Star

Motion carried unanimously.

**BANK  
DEPOSITORY  
INVESTMENT  
BANKS**

**MEETING DATES**

IT WAS MOVED by Mr. Boice, seconded by Mr. Osterweil to approve the board meeting dates & time for the 2021-22 school year:  
Regular Monthly Meeting Dates - 3rd Wednesday of Every Month except September will be on the 4th Wednesday. All meetings will be called to order at 5PM.

IT WAS MOVED by Mr. Brown, seconded by Mr. Steen to authorize the following for the 2021-22 school year:

Person to Certify Payrolls - Robert Chakar

School Purchasing Agent - Robert Chakar

Attendance at Conferences - Robert Chakar

CASEBP Designee - Robert Chakar      Alternate - Milissa Bruno

Petty Cash Funds: Treasurer - \$100, Central Treasurer - \$50, Cafeteria - \$100,

Tax Collector - 100 Activity Fund - \$100

Signature on Checks, Conduct On-Line Banking & Make Wire Transfers:

Greg Beall, Milissa Bruno or ONC BOCES SBO

Signature on Activity Fund Checks - Milissa Bruno or Beth E. Teuber

Budget Transfers - Robert Chakar

Motions carried unanimously.

IT WAS MOVED by Mr. Brown, seconded by Mrs. Warner to authorize the following for the 2021-22 school year:

East Branch Flood Commission Representative - Mike Boice

Motion carried unanimously.

IT WAS MOVED by Mr. Boice, seconded by Mr. Steen to Bond the following personnel in the amount of \$100,000 for the 2021-22 school year: Treasurer, Deputy Treasurer, District Tax Collector, Central Treasurer - Activity Fund, Internal Claims Auditor and Account Clerk. Motion carried unanimously.

**BONDING OF PERSONNEL**

IT WAS MOVED by Mr. Osterweil, seconded by Mr. Steen to readopt all Policies in effect during the previous school year. Motion carried unanimously.

**POLICIES**

IT WAS MOVED by Mr. Boice, seconded by Mr. Brown to establish the mileage reimbursement rate to be the IRS rate, which is presently \$0.56 / mile (subject to change should the IRS rate change). If the school vehicle is not available, the employee may use their own vehicle at the IRS rate; however, if they refuse the school vehicle, reimbursement will only be at one-half the IRS rate. Motion carried unanimously.

**MILEAGE REIMBURSEMENT RATE**

In comments from the Board, Mrs. Warner discussed accepting credit cards in lieu of tax payments. The entire BOE thought this was a good idea. The next BOE meeting will be held on July 21, 2021 at 5PM.

**COMMENTS FROM THE BOARD**

In comments from the Superintendent, Dr. Chakar commented, kudos to Ms. Norris and the team on a successful graduation. Great job.

**COMMENTS FROM THE SUPERINTENDENT**

IT WAS MOVED by Mr. Boice, seconded by Mr. Steen to approve the Minutes from 6/16/21. Motion carried unanimously.

**ROUTINE BUSINESS APPROVAL OF MINUTES**

The Board audited the Warrants and Reviewed the Internal Claim Auditor's Reports for Warrants #090 - #092.

**WARRANTS**

IT WAS MOVED by Mr. Brown, seconded by Mr. Boice

**PERSONNEL**

Approve Francis Hayes for Tutoring during summer hours not to exceed 14 hours per week, at the hourly rate of \$48.27 an hour.

**SUMMER SKILLS TUTORING FRANCIS HAYES**

Approve Dove Karn for Tutoring during summer hours not to exceed 14 hours per week, at the hourly rate of \$45.37 an hour.

**SUMMER SKILLS TUTORING DOVE KARN**

Motions carried unanimously.

IT WAS MOVED by Mr. Steen, seconded by Mr. Osterweil to approve MOA between Margaretville Central School and Jessica Durdon for Summer OT Services. Motion carried unanimously.

**MOA SUMMER OT SERVICES JESSICA DURDON**

IT WAS MOVED by Mr. Boice, seconded by Mr. Steen to approve the new textbook orders for the 2021-22 school year. Motion carried unanimously.

**NEW TEXTBOOK ORDERS FOR 2021-22 SCHOOL YEAR**

IT WAS MOVED by Mr. Brown, seconded by Mr. Steen to approve the MOA between Margaretville Central School, MESPA & Adrian Uhalde. Motion carried unanimously.

**MOA BETWEEN MCS, MESPA & ADRIAN UHALDE**

IT WAS MOVED by Mr. Boice, seconded by Mr. Osterweil to approve the District Safety Committee as follows: School Board: Kent Brown, Teacher Organization: Joy Holden, Administrator Organization: Jeremy Marks, Parent Organization: ToniAnn Forcaretta, School Safety Personnel: Carol Johnson, Student: Sydney Asher, and Other School Personnel: Laura Norris. Motion carried unanimously.

IT WAS MOVED by Mr. Boice, seconded by Mr. Steen to adjourn the meeting at 5:38PM. ADJOURNMENT  
Motion carried unanimously.

Approved: Halley

Clerk: Christine E. Sewer