

NEED TO KNOW

STUDENT RECORDS

Parent or eligible student has a right to:

1. inspect and review the student's education records;
2. a specification of the intent of the school district to limit the disclosure of personally identifiable information contained in a student's education records except:
 - a. by prior written consent of the student's parent(s) or guardian(s) or the
 - b. eligible student;
 - c. as directory information; or uncertain limited circumstances, as permitted by FERPA
3. request that records be amended to ensure that they are not inaccurate, misleading, or otherwise in violation of the student's privacy or other rights;
4. file a complaint with the U.S. Department of Education alleging failure of the district to comply with FERPA and its regulations; and
5. obtain copies of this policy and the locations where copies may be obtained.

**FULL VERSION OF THE POLICY CAN BE FOUND IN MARGARETVILLE
CENTRAL SCHOOL DISTRICT POLICY BOOK LOCATED IN THE
SUPERINTENDENT'S OFFICE.**